

# AUTOMOTIVE EQUIPMENT SPECIALIST



Have you ever wondered who helps responders and emergency personnel in their time of need? Who ensures heroes are able to safely arrive at their destination? We do! If you're a hero to heroes, we need your help!

#### An Inside Look

- Do you have the skills that it takes to be part of a well-oiled team maintaining a state-of-the art fleet?
- Do you feel called to serve the mission to protect the American people and uphold the Constitution?
- Do you feel proud and confident that the FBI vehicle you worked on could respond to the call at your loved one's or neighbor's house?
- Do you want to make a difference, help, serve, and support?

If you said yes to these questions and want to help make a difference one customer at a time, we would like to introduce you to the FBI automotive equipment specialist position.



### ESSENTIAL JOB FUNCTIONS

FBI automotive equipment specialists have extensive experience in all aspects of vehicle repair and maintenance. They may:

- Perform routine preventative maintenance on the FBI fleet of standard and emergency vehicles and equipment.
- Perform scheduled and unscheduled repairs to the FBI fleet of standard and emergency vehicles and equipment.
- Repair standard and emergency vehicles and equipment conforming to industry, city, state, and federal standards.
- Record pertinent data on repair orders and in the vehicle/equipment database.
- Conduct new vehicle and equipment check-in and make-ready operations.
- Perform other related duties as requested, assigned, or instructed.

We are looking for the right person to work alongside us — someone who wants to make a difference. We're looking for motivated, innovative, and enthusiastic automotive and diesel technicians to become members of our diverse team of professionals in our fleet program.

As part of the FBI professional support staff, we understand the importance of having the right people in the right positions. This allows us to continue to look to the future to find innovative ways to provide fleet services for the FBI.

We invite you to be a part of this movement as we redefine the face of fleet services within the federal government and what it means to serve the people of the United States. Join a team where innovation and creativity are not only encouraged, but are ideal. Customer service and dedication to making things better are where we start but not where we finish our jobs.

### What We're Looking for in a Candidate

As an automotive equipment specialist, you will perform preventative, routine, and emergency services on all FBI-owned vehicles, emergency-response vehicles, tactical vehicles, and police-pursuit units, as well as other fleet assets.

You'll have an opportunity to be involved in many great projects. Training and professional development opportunities are included to keep YOU at the top of your game. Teamwork and open communication are the framework of our organization.

## AN FBI CAREER IS ALL ABOUT DEDICATION

While both challenging and rewarding, there are specific entry qualifications required to join the FBI. Those who complete the process become part of a dedicated team that keeps our country safe.

#### **Minimum Qualifications**

- · Be a U.S. citizen
- · Be able to obtain a Top Secret Clearance
- · Be in compliance with the FBI Employment Drug Policy
- · Possess a valid driver's license

### **Automatic Disqualifiers**

- · Non U.S. citizenship
- · Conviction of a felony
- · Violation of the FBI Employment Drug Policy
- · Default on a student loan issued by the U.S. government
- · Failure of an FBI-administered drug test
- Failure to register with the Selective Service System (males only)
- Knowingly or willfully engaged in acts or activities designed to overthrow the U.S. government by force
- Failure to pay court-ordered child support
- · Failure to file income tax returns

### **Applicant Process**

1 Inform & Apply

Visit FBIJobs.gov to view careers and open positions.

Interview & Selection

Be advised that the hiring process can take a year or more.

3 Conditional Job Offer & Background Investigation

Once accepted, undergo a thorough background investigation.

4 Final Job Offer

Upon hire, attend the FBI Academy in Quantico, VA, for a short new employee introduction course.



